Convocation 2024 of IIIT Sonepat

Consent Form Submission

- The portal will open on August 09, 2024 [17:30 Hours].
- Last date for submitting Convocation Consent Form till August 15, August 20, August 22, August 26, 2024
 [23:59 Hours]
- Last date for submitting Accommodation request is August 15, August 20 August 22, August 26, 2024 [23:59 Hours]
- Students should use their Roll Numbers to fill in the Consent form and Accommodation.
- Please go through the important instructions before filling the form.
- The Convocation fee is Rs. 1800/- (Rupees One Thousand Eight Hundred Only) payable online. The
 Degree Certificate, Grade sheet etc. will be given only to the students who have cleared all dues the
 have paid the Convocation fee.
- If you do not wish to be present in person for the Convocation ceremony, the degree certificate, grade sheet etc. will be sent by post after you complete the No-dues and paying the Convocation fee.
- The accommodation charges on **twin sharing basis** to attend the Convocation ceremony are **Rs. 1500/-(Rupees One Thousand Five Hundred Only) per student, per day.** This includes room rent and bedding charges (bedding includes one mattress, one bed sheet, one pillow with cover). The accommodation will be provided for one day prior to the Convocation Day [Check-in time: 12:00 hrs. and Check-out time 12:00 hrs. on the day of Convocation].
- Institute will not be able to provide accommodation to the family members accompanying the degree recipient.
- The Degree Recipients should apply for accommodation after paying the accommodation charges in SBI-I collect (CONVOCATION FEE / ACCOMMODATION CHARGES) :- Click Here
- The accommodation payment made is non-refundable/non-transferable
- Please do not Refresh the page or click the Back link on your browser while your transaction is in process.
- Do not use Bullets and special character when inputting information.
- Do not use copy and paste command.
- If you experience any technical difficulties in the online process, please write to: <leekha.vivek@gmail.com> / <aqureshi@iiitsonepat.ac.in> If you have completed payment through
 payment gateway and the fee amount has been debited from your bank account but for some reason you
 do not receive payment successful message, please send an email to <leekha.vivek@gmail.com> /
 <aqureshi@iiitsonepat.ac.in> with details of Roll No, Transaction ID, Transaction date, Bank Name,
 Payment Gateway Name, Pay Mode (Net Banking & Credit/Debit Card).

Important Instructions for Convocation Consent:

- The Convocation fee is Rs.1800/- (Rupees One Thousand Eight Hundred Only) payable online. The Degree
 Certificate, Grade sheet etc. will not be given to the students who fail to complete the No-dues and/or
 pay the Convocation fee.
- If you do not wish to be present in person for the Convocation ceremony, the degree certificate, grade sheet etc. will be sent by post after you complete the No-dues and pay the Convocation fee.
- If you have completed payment through payment gateway and the fee amount has been debited from your bank account but for some reason you do not receive payment successful message, please send an email to / <aqureshi@iiitsonepat.ac.in> with details of Roll No, Transaction ID, Transaction date, Bank Name, Payment Gateway Name, Pay Mode (Net Banking & Credit/Debit Card). Do not Refresh the page or click the Back link on your browser while your transaction is in process.
- After submitting the form and making the payment, please save the pdf of the same for future reference.
- For queries related to Degree/Grade sheet, please contact to Dr. Syed Ghufran Hashmi, Assistant Professor at email id <sghufranhashmi@gmail.com>

For Convocation Accommodation

- Last date for submitting accommodation request is August 15, August 20 August 22, August 26, 2024
 [23:59 Hours]
- The accommodation may be provided on **twin sharing basis** for one day prior to the Convocation Day [Check-in time: 12:00 hrs. and Check-out time 12:00 hrs. next day].
- The degree recipient students will be provided shared accommodation as per availability in the nearby guest rooms. The accommodation can be booked for a maximum of two days i.e. one day prior to the Convocation and one day after the Convocation.
- Institute will NOT BE able to provide accommodation to the family members accompanying the degree recipient.
- All the male students will be accommodated in various male guest rooms.
- All the female degree recipients will be accommodated various female guest rooms.
- The allotment of rooms to the degree recipients will be done by the IIIT Sonepat Student's Office upon apply for the accommodation and payment of the accommodation charges. The Residence/Room allotted to you will be shown in the Institute website 02 days before the convocation day.
- The accommodation charges (twin sharing basis) include the room rent and bedding charges (one mattress, one bed sheet, one pillow with cover). The food charges will have to be borne by the students separately on CASH BASIS subject to availability. The degree recipients shall be provided Non-AC rooms and the common washrooms available in the Guest Houses. The accommodation charge (twin sharing basis) per day per student for the Convocation is: Rs. 1500/- (Rs. One Thousand Five Hundred Only).
- The Degree Recipients should apply for accommodation after paying the accommodation charges in SBIicollect (CONVOCATION ACCOMMODATION CHARGES):- <u>Click Here</u>
- Payment made is non-refundable/non-transferable.

- After making the payment and submitting the accommodation form, please take a printout of both SBI-icollect receipt and the accommodation form.
- The degree recipients are required to follow the rules and regulations of the Guest Houses. They are requested not to indulge in any activities that may vitiate the atmosphere of the Guest Houses and affect other residents adversely.
- Tobacco, alcohol and other intoxicants are strictly prohibited inside the IIIT Sonepat/ IITD Sonepat Campus & inside the campuses & Guest Houses provided by other Institutes/Organizations.
- The degree recipients are requested to bring their own locks/keys and ensure the safety of their belongings. The Guest House authorities shall not be liable for any loss.
- Water filters are available in each block or near the canteen/mess. However, the degree recipients are requested to arrange for their own water bottles/ containers.
- If the degree recipient needs to extend his/her stay on Campus, they may request in advance by filing the correct drop-down menu in the **Google Form** and paying the requisite room charges.

Annexure - A

Step by Step procedure of online deposit through SBI Collect













