



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY SONEPAT

भारतीय सूचना प्रौद्योगिकी संस्थान सोनीपत

(An Autonomous Institute of National Importance under Act of Parliament)

Email: sonepatiit@gmail.com, website: www.iitsonapat.ac.in

Ref. No. IITS/2023/157

Dated: 05.08.2023

NOTIFICATION

Reporting Schedule for newly admitted B. Tech. candidates through JoSAA/CSAB-2023 counselling process for the Academic Year 2023-24

The candidates who have been provisionally allotted a seat in the B. Tech. programmes at IIT Sonapat through JoSAA/CSAB-2023 counselling process for current Academic Year 2023-24 are required to report ONLINE during **14th -21st August 2023** and follow the process as explained below:

- (1) The candidates who are required to pay Balance Institute Fee, if applicable as per **Annexure-B1, B2 and B3** must pay the same through SBI Collect link provided by the Institute in this notification. **The link will be active from 10.00 am on 14.08.2023 until 05.00 pm on 21.08.2023.**
- (2) Thereafter, the candidates are required to fill the **Google Form (link will be available on the Institute website before 14.08.2023)** for online reporting wherein the payment receipt of Balance Institute Fee, if applicable, and also the relevant documents as per **Annexure-A** are to be submitted. The link for Google Form will also be activated for this purpose from **10.00 am on 14.08.2023 and remain active till 5.00 pm on 21.08.2023.**
- (3) The candidates are mandatorily required to submit the duly filled and signed undertaking forms as per **Annexure-D** regarding the genuineness and validity of the documents as part of **Annexure-A.**
- (4) The provisional Roll No. will be issued to those candidates only who have completed all the above three steps.
- (5) The admission will be provisional till the documents are physically verified at the Institute. Further, the dates for the same will be notified on Institute website in due course of time.
- (6) The candidate who does not report after payment of Balance Institute Fee (**if applicable as per Annexures- B1, B2 & B3 during online reporting as per above schedule**), **will lose the allotted seat for which only he/she will be responsible.** It is responsibility of the candidate to complete all the admission formalities in the finally allotted institute.
- (7) The physical reporting and allotment of hostel will be made on August 22,2023 and August 23, 2023 after their arrival.

- (8) **The orientation programme** for 1st semester of B. Tech. programmes **will be on August 24, 2023 (Tentative)** and the classes **commence from August 25, 2023 (Tentative) in offline** mode. The schedule & time table for orientation programme & classes will be available on the Institute website in due course of time.
- (9) The Institute fee refund rules, as mentioned in **Annexure-B4**, shall be applicable after admission if any candidate withdraws his/her admission.
- (10) The candidates are required to visit the Institute website (www.iiitsonapat.ac.in) regularly for latest updates.
- (11) *The candidates may send their query related to the online reporting process and documents, if any, through email on: admissionsonepatiiit@gmail.com contact on: 7496966902 & 7496966903 during Institute office hours.*

Arav
Admission In-Charge
IIIT Sonapat

CERTIFICATES & DOCUMENTS REQUIRED FOR ONLINE REPORTING

The candidates are required to upload a single pdf file of the relevant documents (self-attested) as per the list and in the same order through Google Form for confirmation of their admission in the Institute. The name of each file (pdf and JPG) must be your Application No. used during JoSAA/CSAB-2023 counselling process. As an illustration, the file name of JEE(Mains) Application. No. "2303XXXXXXXX" should be "2303XXXXXXXX.pdf" or "2303XXXXXXXX.jpg"

1. List of Documents (Single PDF with less than 10 MB File Size)

- I. Document Verification-cum Seat Acceptance Letter downloaded during JoSAA-2023 rounds / CSAB- 2023 special rounds (Generated after verification of documents on JoSAA/CSAB-2023 portal on first time allotment of a seat)
- II. Provisional Admission Letter of JoSAA/CSAB-2023 of latest round having allotment of a seat in **B.Tech. Programme of IIIT Sonapat and payment details to JoSAA/CSAB-2023.**
- III. Statement of Marks. (Mark Sheet) of the qualifying examination (from the Board/University as well as of other higher examination passed from the institutions equivalent to 10+2 school education system in India and recognized by the AIU, if any).
- IV. 10th Board Mark Sheet/Certificate having particulars of candidate including Date of Birth (DOB).
- V. Date of Birth (DOB) Certificate issued by the appropriate Govt Competent Authority, in case DOB is not mentioned on 10th Board Mark Sheet.
- VI. Valid SC/ST/OBC-NCL/PwD/EWS Certificate, as is applicable, in the format given on JoSAA/CSAB-2023 website (Issued by competent authority), OBC-NCL/EWS certificate must have been issued on or after **1st April 2023.**
- VII. Aadhaar Card.
- VIII. Address Proof Document, if address is different from Aadhaar Card I.e. Driving License, Passport, Electricity Bill, Ration Card, Election Card(EPIC), Passport etc. (Rent Agreement or address certified by the Employer on letter pad is also considered valid address proof).
- IX. Migration Certificate and Character Certificate (from the Institute/School last attended) [These documents are not mandatory documents for online reporting, however these will be required in original at the time of physical reporting from all candidates].
- X. Medical Fitness Certificate issued by the Registered Medical Practitioner (RMP)/MBBS on JoSAA/ CSAB-2023 format.
- XI. Undertaking duly filled and signed on the prescribed format as per **Annexure-D.**
- XII. Cancelled Cheque or Pass Book regarding bank account details (Bank Account must be in the name of Candidate for all types of transactions in the Institute including refund of fee, disbursement of scholarship etc.).
- XIII. Anti-Ragging Certificate duly filled and signed on the prescribed format as per **Annexure-E.**
- XIV. Gap Year Certificate should be on Rs. 10/- to Rs. 50/- Non-Judicial Stamp Paper (Affidavit) and attested by the Notary.

2. **Passport Size Color Photo and Signature in JPG format (Less than 1 MB File Size each)**

The candidates are required to upload passport size color photograph having light background and in light color dress and also the image of signature on plain paper using black pen.

Note: - As per Govt of India Guidelines, Digi Locker downloaded **self-attested** copy **having** bar-code/ QR code will be considered equivalent to original.

Atm

Institute Fee for IIIT Sonapat

At the time of admission, the candidate has to pay Balanced Institute's Fee, as tabulated in table B-1, B-2 and B-3 through SBI Collect link available on the Institute website.

B-1: -

Candidates who have participated in JoSAA - 2023 and got seat allotment in JoSAA rounds and not participated in CSAB special rounds.

Description		General, GEN-EWS & OBC-NCL (Non-PwD) (₹)	SC, ST & PwD (General, GEN-EWS, OBC-NCL, SC, ST Category) (₹)
I.	Total Institute Fee (A)	1,16,701/-	1,16,701/-
II.	Seat Acceptance fee paid to JoSAA (B)	40,000/-	20,000/-
III.	Partial Admission fee paid to JoSAA (C)	36,000/-	16,000/-
IV.	Fee Retained by JoSAA (D)	4,000/-	4,000/-
V.	Institute fee already paid to JoSAA (E) = B + C - D	72,000/-	32,000/-
VI.	Balance Institute Fee to be paid at the time of Online reporting. (F) = A - E	44701/-	84701/-

B-2: -

Candidate who did not participate in JoSAA 2023 rounds and got seat allotment only through CSAB.

OR

Candidates who have participated in JoSAA - 2023 but have not been allotted any seat and got seat allotment through CSAB.

OR

Candidates who have participated in JoSAA - 2023 and have been allotted seats but cancelled due to non- payment of Seat Acceptance Fee and then got seat allotment through CSAB.

OR

Candidates who have exercised the EXIT option during JoSAA - 2023 and then got seat allotment through CSAB.

OR

Candidates who have participated in JoSAA - 2023 and have been allotted seat and later they have WITHDRAWN from their allotted seat and then got seat allotment through CSAB.

OR

Candidates who have participated in JoSAA - 2023 and have been allotted seat but later their seats have been CANCELLED and then got seat allotment through CSAB.

Description		General, GEN-EWS& OBC-NCL (Non-PwD) (₹)	SC, ST & PwD (General, GEN-EWS, OBC-NCL, SC, ST Category) (₹)
I.	Total Institute Fee (A)	1,16,701/-	1,16,701/-
II.	CSAB Special Round Enrolment Fee (B)	44,000/-	24,000/-
III.	Institute Admission Fee paid to CSAB (C)	32,000/-	12,000/-
IV.	Fees Retained by CSAB (D)	4,000/-	4,000/-
V.	Institute Fee already paid to CSAB (E) = B + C - D	72,000/-	32,000/-
VI.	Balance Institute Fee to be paid at the time of Online reporting. (F) = A - E	44,701/-	84,701/-



B-3: -

Candidates who got set allotment in JoSAA rounds and also participated in CSAB special rounds and retained/upgraded in IIIT, Sonapat or upgraded from other PIs to IIIT Sonapat.

Description		General, GEN-EWS& OBC-NCL (Non-PwD) (₹)	SC, ST & PwD (General, GEN- EWS, OBC-NCL, SC, ST Category) (₹)
I.	Total Institute Fee (A)	1,16,701/-	1,16,701/-
II.	CSAB Special Round Enrolment Fee (B)	44,000/-	24,000/-
III.	Partial Admission Fee paid to JoSAA (C)	36,000/-	16,000/-
IV.	Fee Retained by JoSAA and CSAB (@ 4000 each) (D)	8,000/-	8,000/-
V.	Institute Fee already paid to JoSAA/CSAB (E) = B + C - D	72,000/-	32,000/-
VI.	Balance Institute Fee to be paid at the time of Online reporting. (F) = A - E	44,701/-	84,701/-

** The Hostel facilities and details will be uploaded shortly on Institute Website.

ANNEXURE - B4

Refund Rules of the Institute applicable after taking admission (for B.Tech programmes)

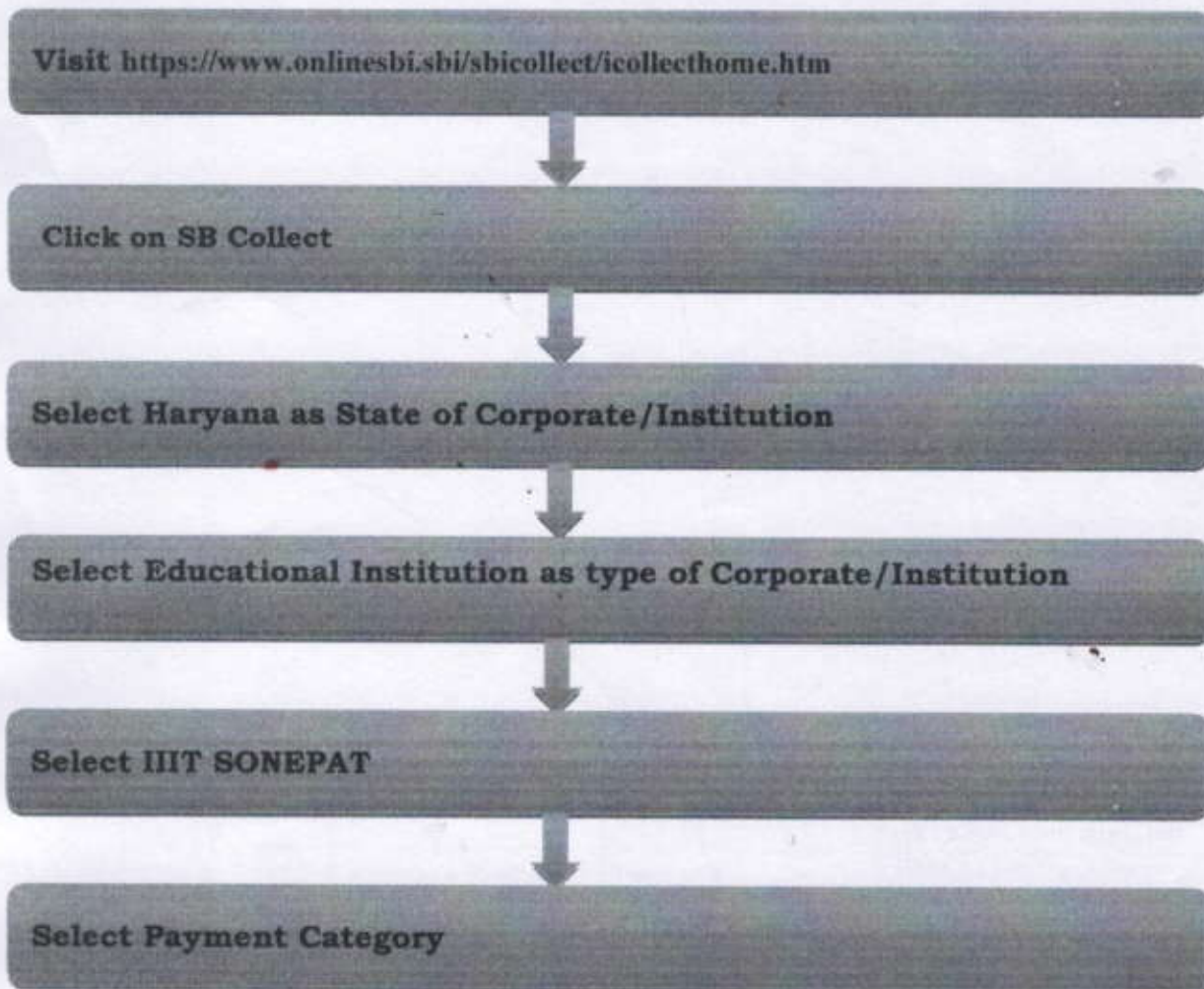
No. of days from start of Academic session or date of admission whichever is later to the date of withdrawal of admission	Deduction of Amount
3 days	Rs. 1000/-
4 to 12 days	Rs. 3000/-
13 to 30 days	Rs. 7500/-
30 days or more	Only security to be refunded

Note:- Please note that the bank account must be in the name of the candidate.

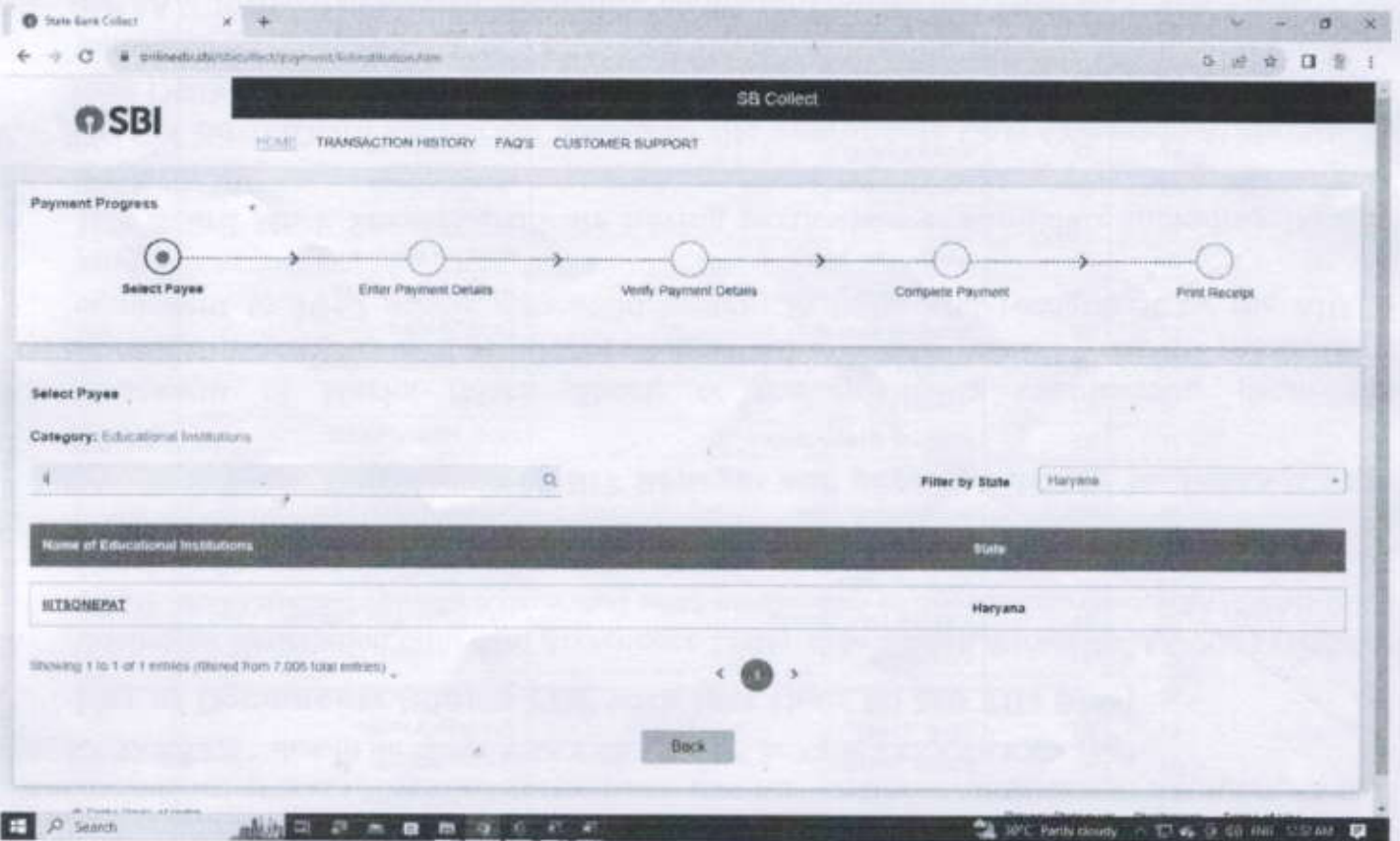
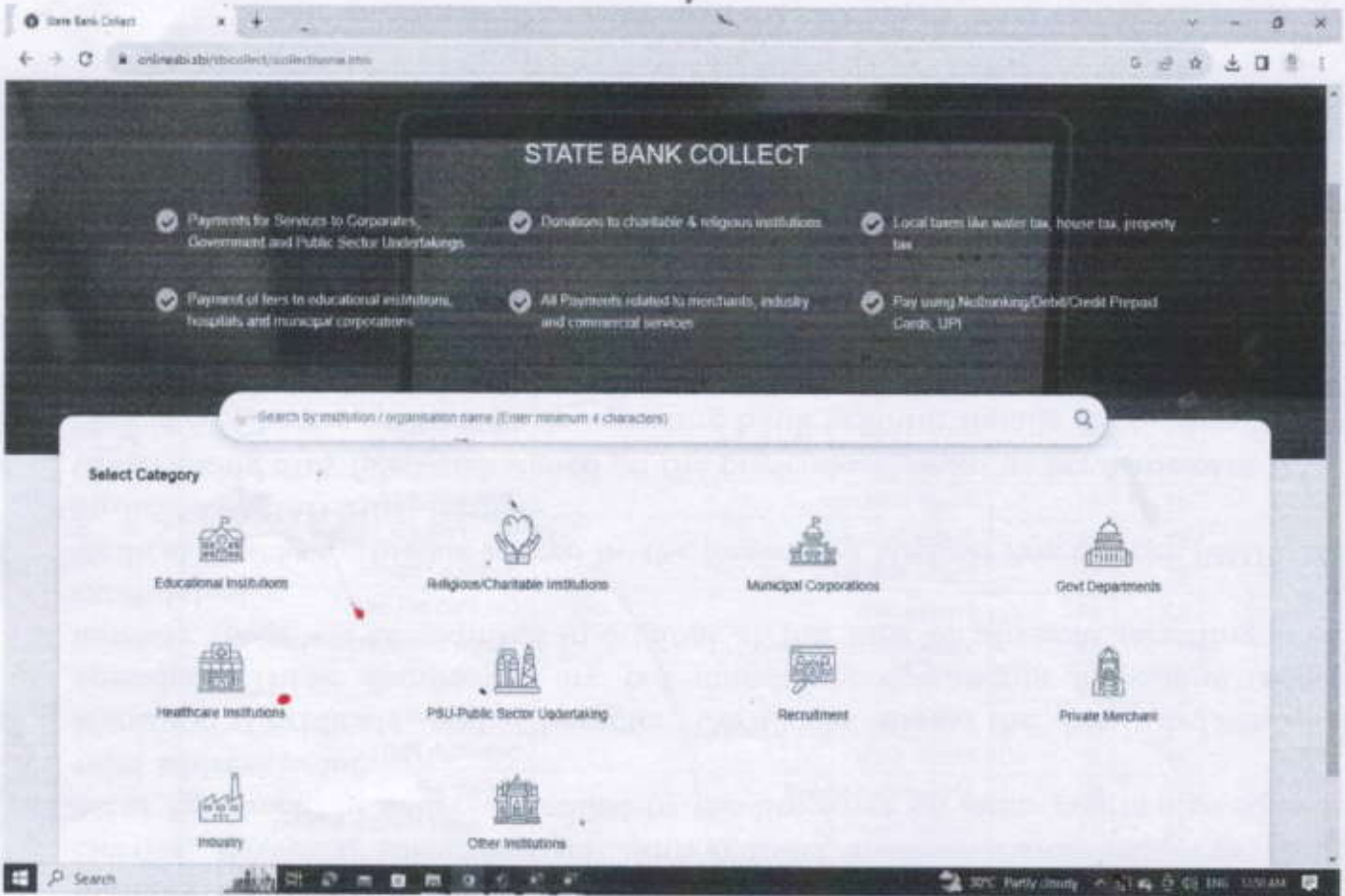
Mode of Payment of Institute Balance Fee

Through SBI collect (<https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>). The step by step procedure online deposit through SBI Collect is illustrated as **Annexure -C**

Step by Step procedure of online deposit through SBI Collect



Handwritten signature



AW



Payment Progress



IIITSONEPAT | NIT KURUKSHETRA, KURUKSHETRA-136119

Enter Payment Details

Payment Category :

--Select any Category--
--Select any Category--
B.TECH 5TH SEM Fee 2021-2022
B.TECH 7th SEM Fee 2020-2021 Batch
B.Tech 3rd Sem Fee 2022-2023

Back

Handwritten signature



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY SONEPAT
भारतीय सूचना प्रौद्योगिकी संस्थान सोनीपत

ANNEXURE - D

UNDERTAKING

(To be filled by the candidate in his own hand writing)

(BY CANDIDATES ALLOTTED A SEAT IN B.TECH PROGRAMME OF IIIT SONEPAT)

I, hereby give an undertaking that I have been allotted seat in IIIT Sonapat through JoSAA/CSAB-2023 counseling process on the basis of the genuine, valid and correct documents.

My particulars are as given as below [IN CAPITAL LETTERS]

Name of Candidate :- _____
Father's/Mother's Name :- _____
JEE (Mains) Application/Roll No. :- _____
Gender (Male/Female/Other) :- _____
Candidate Category
(GENERAL/OBC/SC/ST) :- _____
Admission Category
(OPEN, OPEN-PWD, EWS, EWS-PWD, OBC, OBC-PWD, SC, SC-PWD, ST, ST-PWD) :- _____
Allotted Seat in B.Tech (Branch) :- _____
Date of Birth (DD/MM/YYYY) :- _____
Address (Used in Documents) :- _____
Mobile No (Used in JoSAA/CSAB-2023) :- _____
Email ID (Used in JoSAA/CSAB-2023) :- _____

I also certify that the above particulars provided by me are true and authentic and best of my knowledge. The soft copy of the documents/certificates provided by me to JoSAA/CSAB-2023 and IIIT Sonapat during counselling/ reporting process may be verified from the Issuing Authorities during physical reporting or at any time after physical reporting. In case, any document on the basis of which I secured admission and provided by me, is found forged by IIIT Sonapat at any time, then my admission shall be cancelled and the Institute is entitled to take any legal action against me as deemed fit and the undersigned will be bound to accept the decision of the Institute.

Signature of the Candidate

Date: _____

Place: _____

Signature of either of the Parents

ANTI RAGGING AFFIDAVIT BY STUDENT

- 1) I _____ S/o/D/o Mr./Mrs. _____ having been admitted to IIIT Sonapat, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clauses 3 of the Regulations and am aware as to what constituted ragging.
- 3) I have also, in particular, perused clauses 7 and clauses 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that: -
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in abet or propagate through any act of commission or omission that may be constituted as ragging under 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declare this _____ day of _____ month of _____ year

Signature of deponent

Date: _____

Place: _____

Signature of either of the Parents