



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY SONEPAT**

**भारतीय सूचना प्रौद्योगिकी संस्थान सोनीपत**

(An Autonomous Institute of National Importance under Act of Parliament)

Official Address: MBA Department Building, NIT Kurukshetra- 136119

Phone: +91 1744 233189, Email: sonapatiit@gmail.com, website: www.iiitsonapat.ac.in

No.: IIITSNP/EOI/Hostel/2022/02

Dated: 01<sup>st</sup> October 2022

**EXPRESSION OF INTEREST FOR EMPANELMENT OF VENDORS TO PROVIDE  
STUDENT HOSTEL ACCOMMODATION WITH RUNNING MESS**

Indian Institute of Information Technology, Sonapat invites Expression of Interest (EOI) for empanelment of vendors to provide student hostel accommodation with running mess for 180-200 students located near IIIT, SBIT, Meerut road Pallri (near DPS) Sonapat or within 15-20 KM radius. The cost of running vegetarian mess should be quoted separately. Eligible and competent bidder/Service Providers/ Building owners/Agencies are requested to submit their offer in prescribed application form under two bid systems. The application form along with other EOI details and document can be downloaded from the IIIT Sonapat website [www.iiitsonapat.ac.in](http://www.iiitsonapat.ac.in) OR can be obtained from the office of the Director, IIIT Sonapat, I-Tech, Techno Park, IITD, Rajiv Gandhi Education City, Rai, Sonapat in person on any working day.

EOI form duly filled in and complete in all respects should reach the office of the Director, IIIT Sonapat I-Tech, Techno Park, IITD, Rajiv Gandhi Education City, Rai, Sonapat by 3.00 pm on **21-10-2022**.

Director  
IIIT Sonapat

Copy To:

1. Institute web site

**EXPRESSION OF INTEREST FOR EMPANELMENT OF VENDORS TO PROVIDE  
STUDENT HOSTEL ACCOMMODATION WITH RUNNING MESS**

Dear Bidder,

The Institute intends to empanel vendors to provide student hostel accommodation located in sonapat on rental basis (rent per student) for a period of three years, which can be extended by two more years on yearly basis subjected to satisfactory performance on the same terms and conditions.

**Table - 1**

1.	Earnest Money Deposit Bid Security)	Rs. 3,60,000.00 (Rupees Three Lakh Sixty Thousand Only) in the form of demand draft in favour of Indian Institute of Information technology Sonapat a Payable at Kurukshetra, Haryana.
2.	Security Deposit	The selected vendor has to submit security deposit as per the following: (a) 100 to 200 student capacity - Rs, 7,00,000.00 (Rupees Seven Lack Only) (b) For each additional 100 student capacity- Rs. 2,50,000.00 (Rupees Two Lakh and Fifty Thousand) to be added to the amount. The security deposit amount is to be submitted in the form of bank guarantee. Please refer to Annexure — III of the tender enquiry documents for proforma of bank guarantee.
3.	Pre-Bid Meeting	10 <sup>th</sup> October 2022 at 1500 hrs. at the Institute's <b>(I-Tech, Techno Park, IITD, Rajiv Gandhi Education City, Rai, Sonapat)</b>
4.	Last Date & Time for seeking clarification	15 <sup>th</sup> October 2022 up to 1700 hrs. by an email <sonapatiit@gmail.com> OR an ink signed copy at the Institute.
5.	Closing Date & Time of EOI Submission	21 <sup>st</sup> October 2022 up to 1500 hrs,
6.	Technical Bid Opening Date & Time	21 <sup>st</sup> October 2022 at 1530 hrs.
7.	Financial Bid Opening Date & Time	Bidder would be informed by email/phone
8.	EOI Validity	120 days from the due date of submission of EOI document.
9.	Correspondence Address	I-Tech, Techno Park, IITD, Rajiv Gandhi Education City, Rai, Sonapat-131029 (Haryana) Phone: +91 1302987902, Email: sonapatiit@gmail.com

## **1. Bidding—Process:**

- (a) The bidder should download the EOI document from the Institute's website at [www.iiitsonapat.ac.in](http://www.iiitsonapat.ac.in) and should ensure to submit duly endorsed EOI document. The corrigendum/amendment/correction if any to this EOI will be published only on the Institute's website.
- (b) The EOI document should be prepared in two bid formats as technical bid and financial bid. The technical bid should consist of all technical details along with commercial terms and conditions and supporting documents. The financial bid should indicate only price.
- (c) The technical bid should contain the filled-up application for pre-qualification as prescribed in Annexure- I duly signed on each page by the authorized signatory of the bidder as a mark of acceptance of all conditions of the EOI document.
- (d) The financial bid should contain service provider/building owner/agency name and rent (per student) basis inclusive of all charges.
- (e) The financial bid shall not include any conditions to it and any such conditional financial proposal shall be rejected summarily. The financial bid has to be submitted in the format as prescribed in EOI as financial bid Annexure – II (Part – A & Part -B).
- (f) The sealed envelopes of technical and financial bid are to be put in a single envelope duly sealed and superscripted as EXPRESSION OF INTEREST FOR EMPANELMENT OF VENDORS TO PROVIDE STUDENT HOSTEL ACCOMMODATION.
- (g) The bidder may seek detailed clarifications on technical and financial issues (if any) on the conditions of bidding document as per the schedule mentioned in Table - 1.
- (h) The bid completed in all respect must be dropped in the Office, I-Tech, Techno Park, IITD Rajiv Gandhi Education City, Rai, Sonapat by due date and time as indicated in Table - 1, the bid received after the scheduled date and time will be rejected and will not be considered on any ground. The Institute will not be responsible for any transit delay. Fax and email quotation will not be accepted.
- (i) The bidder is expected to examine all instructions, forms, terms & specifications in the bidding documents. Failure to furnish all information required by the bidding documents will be at the bidder's risk. The bid not complying with EOI conditions and not conforming to EOI specifications will result in the rejection of its bid without seeking any clarifications.
- (j) No separate information shall be given to the individual bidder.
- (k) The bid will not be considered without earnest money deposit amount as per Sr. No. 1 of Table - 1.
- (l) The EMD of the successful bidder will be returned to them without any interest after submission of security deposit after the dispatch of LOI.

- (m) The bidder must submit the security deposit within 15 days from the date of Letter of Intent (LOI)/Agreement else the EMD amount will be forfeited and no further request for refund will be entertained by the Institute. The security deposit will be returned without any interest after completion of contract/agreement period.
- (n) The earnest money deposited on this account in respect of unsuccessful bidder will be refunded to them without any interest within 30 days after awarding the offer letter.
- (o) The bidder shall not be permitted to withdraw his offer or modify the terms and conditions thereof at later stage. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the earnest money deposit amount will be forfeited and has no right to move to any court of law.
- (p) The technical bid will be opened as per the timing mentioned in the Table - I in presence of the bidders by the authorized representative who wish to attend. In the event of any change in the date of opening, the same will be intimated to all bidders.
- (q) The technical bid submitted by the bidder would be examined and their premises would be inspected by the expert committee constituted by the Institute for this purpose.
- (r) The financial bid will be opened only after the technical evaluation of bid and the **financial bid of only those bidders will be opened whose premises have been found to comply with the technical requirements and essential features of the student hostel as per specifications laid down therein.**
- (s) The Institute reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder.
- (t) In the event of any dispute or difference between the Institute and the bidder arising out of noncompliance of EOI terms and conditions or any other cause whatsoever relating to the EOI shall be referred to The Director of the Institute, whose decision shall be final and binding on both the parties.
- (u) All disputes shall be subject to the Civil Court Jurisdiction of Sonapat, Haryana Only.
- (v) All correspondence has to be in English language including affidavit, undertaking etc.
- (w) Any form of canvassing/influencing will attract rejection of bid submitted by the bidder and the Institute reserves the right to take such penal action (e.g., blacklisting the bidder for the present and future etc.) as it deems fit.

## **2. Pre - Qualification Criteria:**

- (a) The total institute requirement is to accommodate approximated around 500 boys and 80\* girls.
- (b) In case bidder is unable to provide above requirement, they may quote for minimum of 80 students capacity for girls or 100 students capacity for boys.
- (c) At least 60 sq. ft floor space per student is desirable.
- (d) The infrastructure should have adequate space for common offices for staff/wardens and official meetings.
- (e) The infrastructure should have one spare room separately for up to 150 seats (boys) and 80 seats (girls) or part thereof.
- (f) The hostel design should accommodate between 1 to 4 student per room subjected to space requirement, furniture layout.
- (g) The accommodation should have neat and clean, hygienic, well-ventilated rooms.
- (h) Ample number of clean and hygienic quality bathrooms, hot water (October to February) and toilets in good condition should be provided for residents. (Minimum 1 WC and Bath for 6 Students)
- (i) The occupants should be provided with 01 Bed, 01 Study Table, 01 Chair, 01 Almira with sufficient light (LED light), and Fans in their rooms.
- (j) Electricity and potable water, drinking water must be available round the clock and necessary standby arrangements would be available.
- (k) Adequate RO drinking water facilities at common places of infrastructure should be provided.
- (l) The necessary sanitary and water supply installation connections must have been provided in the facility.
- (m) The electrical installation and fittings like power plug, switches, charging points etc. must be provided. (2 charging points per resident) in working position.
- (n) The room (each) of the building should have curtain for all windows.
- (o) The building should have power backup/generator facility for services and common areas.
- (p) The building should have adequate space for kitchen and dining for residents. The bidder has to provide adequate dining furniture.
- (q) The building should have suitable provision and adequate open space for students' activities.

- (r) If the building/premise has more than three storey, elevators should be provided. The building should have all safety certification and essential service power backup for power failure (desirable).
- (s) The building offered must be free from all encumbrances, claims and legal disputes. The Institute will not be responsible for any litigation in respect of prior to the period of agreement and at any later stage, if arises.
- (t) Any other salient aspect/features of the building/related amenities which the bidder may like to mention.
- (u) Every floor equipped with CCTV Camera. Care taker should be present 24 hours. First aid Box to be provided in the hostel. Doctor will be made available in emergency conditions. House Keeping personnel to be made available on daily basis.

### **3. General Terms & Conditions**

- (a) The empanelment of building is for a period of three years which can be extended for two more years on yearly basis with escalation of 5% each year (non-cumulative).
- (b) The empanelment can be done with one or more bidders as per the selection criteria looking of requirement and suitability and at the sole discretion of the Institute.
- (c) The bidder may quote for multiple properties in one bid. The bidder has to pay the EMD amount as mentioned in the Table - 1 at Sr No. 1 of Notice towards the consolidated bid. However, it will be the sole decision of the Institute to either consider full or part proposal of the property. The bidder can quote differently for different properties as a single quotation. The Institute may consider taking full or part of a property as per the requirement. The Institute reserves the right to alter the quantity of requirement before finalization of the contract.
- (d) The bidder has to submit notarized undertaking on stamp paper of minimum Rs. 300.00 from the property owner/attorney holder stating that they are the sole authorized bidder to participate in the Institute's EOI enquiry for empanelment to provide hostel accommodation for the stated property.
- (e) Economic cost per student is one of the major criteria's to be considered by the Institute while finalizing hostel.
- (f) No commercial activity (unrelated with students) will be permitted in hostel premises. The premises may have cafeteria/night canteen, salon, stationery shop etc. for hostel residents. In case of multi storey building, the commercial activities in terms of occupied floor, staircase, entry, and exit may be allowed but the hostel premises must be isolated from commercial activities.
- (g) Other students are not permitted to stay in the building/floor/block offered to the Institute's students.
- (h) If 90% space of the offered building accommodates IIIT Sonepat students, then the remaining space should be available exclusive for the Institute. The bidder is not permitted to let out the remaining space to any other agency.
- (i) The selected party shall be required to execute a lease agreement on stamp paper of minimum Rs. 300.00 with notarization containing detailed terms & conditions with the Institute, in accordance with the provisions of the law applicable.
- (j) The bidder has to take fire and safety clearance of building from appropriate authority before execution of an agreement. It will be the sole responsibility of the bidder.
- (k) All taxes including property tax, municipality tax, local taxes etc. shall be paid by the service provider
- (l) The Institute will not be liable to pay any charge for the normal wear and tear of fittings and fixtures installed in the building premises and the regular maintenance has to be carried out by the owner of the premises/bidder.

- (m) The Institute reserves the right to check and inspect the hostel premises on regular basis by the authorized officials in presence of Institute official. In case of any deficiency or deviation in services as mentioned in the EOI documents/agreement, the Institute may impose penalty on the bidder for deficient services. The penalty amount will be decided by the Institute and the decision will be binding on the service provider/building owner/Vendors.
- (n) The agreement may be terminated by giving 03 months' notice by the party to the agreement. However, during such notice period the buildings/accommodation along with all ongoing facilities shall remain in the possession ion of the Institute and building shall be vacated at the end of the academic semester.
- (o) The seat rent (per student) should include the following services:
- i. Housekeeping Service (Common Area & Room Cleaning):
    - (aa) Attached toilet - once a day (timings to decide jointly)
    - (ab) Common toilet - twice a day (timings to decide jointly)
    - (ac) Corridor area - once a day (timings to decide jointly)
    - (ad) Passage area - once in two days (timings to decide jointly)
    - (ae) Open area (gardens, parking etc.) - once in a week (timings to decide jointly)
    - (af) Dustbin pick up - once a day (timings to decide jointly)
  - ii. Security Service: Professional (Trained) Security Guards (Male & Female) and Security Supervisor (24 x 7)
  - iii. Maintenance Service: Electrician & Plumber for Day & Night
  - iv. Septic Tank (Sewage) Cleaning: Periodic cleaning carried out at regular intervals
  - v. Common area electricity charges must be incorporated in seat rent (per student)
  - vi. Per Student Electricity Consumption Charges up to 35\* Units per month to be included in quote.
  - vii. Hot water during winter and Water Charges must be included in seat rent,
  - viii. Area should have internet connection through cellular network.
  - ix. Inclusive of any existing statutory taxes (GST etc.) to be paid in relation to the offered premises and rent.
  - x. If hostel premises distance is far from the Institute, then bidder have to make proper vehicle arrangement on his own cost.



**Note:**

- 1 . The Institute may impose suitable penalty keeping in view the deficiency in the cited services.
  - 2 . \*The charges for additional units of electricity consumption of room apartment to be borne by the boarder based on separate electricity meter.
  - 3 . No payment will be made by the Institute to the service provider on account of maintenance.
- (p) The number of security, housekeeping, and maintenance staff to be deployed and their working methodology is to be work out with due consultation of the Institute during the pre-bid meeting and the details of all employees to be deployed shall be provided to the Institute.
- (q) The payment towards the rent of the premises will be made by the boarder (student only) on 03 to 06 months' advance basis to the empaneled service provider directly through NEFT or online mode.
- ( r) No deposit would be admissible to be taken from the students. In case of any damage, the service provider/agency should inform the Institute within three working days for a joint inspection. .
- (s) The Institute is not responsible if the student decides not to resides in the building if he/she is not satisfied with the service of the provider.
- (t) In case of any problem/discipline issues raised between the students of the Institute and the employees of the bidder then it will be dealt by the Institute. The basic discipline and business rules for students will be shared with successful bidder for seeking the solution.
- (u) The service provider will provide the contact details (phone, email, address) of nodal officer. The Institute will contact this nodal officer for day-to-day hostel functionality.
- (v) The bidder is required to submit NOC to the Institute from individual unit owner in case of residential property not owned by bidder/partner.

#### **4.General Terms & Conditions (For Mess)**

- a) The Contractor shall observe all Municipal and Government Regulations in force from time to time in relation to the use of the said business and be responsible for any violation of any such rules. The Contractor shall be responsible to follow all statutes, laws, by-laws, norms and rules (set by local, state and central governments and the institute from time to time) for storage and handling of food products and cooking material (including hazardous and / or inflammable or combustible goods or substances or articles). The contractor is obligated to keep themselves informed of any changes in the above laws, norms, rules and statutes, and the institute will not bear any responsibility for this.
- b) The Contractor shall maintain the mess utensils, crockery and cutlery in clean and hygienic condition to the satisfaction of the committee appointed by the Institute and / an officer authorized.
- c) The Contractor shall use weighing balance, weights and / or measures which have been verified by comparison with the standard weights or measures and stamped in accordance with the provisions of the Weights and Measures Act, 1932 as amended from time to time.
- d) The Contractor shall obtain requisite Police and / or other Government or Municipal Licenses, if any required for the purpose of carrying on the contractor's business and to abide by all the terms of the license so issued to the Contractor.
- e) The Contractor will take appropriate safety measures against outbreak of fire and will be held responsible in case of such an incident occurring and any loss of life took place in respect of students.
- f) The Contractor will provide Uniform(s) to his employees employed in the Mess at his own cost. The Uniforms supplied by the contractor should be clean and in good condition.
- g) The Institute shall not be party to any dispute between the bidder/Contractor and his employees / agents / users. If the Institute is still involved and incurs expenditure in any such legal proceedings, the Institute will recover the same from the deposit of the Contractor.
- h) The contractor may also be consigned to provide other catering services inside the Institute campus at various meetings, occasions and / or functions by authorized persons. Such services must be provided with utmost standards of hygiene and quality and at mutually agreed rates. The rates for such catering services shall be reasonable and must not be higher than the prevailing rates of comparable menu(s) of various caterer's / service providers in the market.
- i) Mess Rebate: 60% rebate will be given to student for a minimum period of 06 days with prior notification to the contractor at least three days before. Rebate would be given strictly on the basis of signed mess rebate form.

#### **5. General Terms & Conditions Special Terms & Conditions (Covid - 19 Pandemic):**

- (a) During Covid — 19 pandemics, guidelines of Ministry of Health and Family Welfare, Govt. of India and Govt. of Haryana will be followed in terms of restricted occupancy of rooms and for which no additional charges would be levied.

**Annexure – I**

**Empanelment of Building for Student Hostel Accommodation**  
**(Attach extra sheet, if required)**

<b>Sr. No.</b>	<b>Requisite Information No.</b>	<b>Party's Response</b>
1	Name of the Service Building owner(s) / Agencies	
2	Full Postal Address of the service Provider(s) / Building owner(s)/ Agencies	
	Telephone / Mobile No.	
	E mail ID	
3	PAN No. details	
4	Legal Status of holding: (a) Building Proprietorship (b) Building Partnership (c) Building on Lease (d) Other, specify. (Attach the documentary proof)	
5	Detail Location & Address offered to be Hostel Premises. Please give GPS Coordinate.	
6	Total area offered for rent: (a) Total Carpet Area (in Sq. ft) (b) Total covered area (in Sq. ft) (C) Total Plinth Area (in Sq. ft)	
7	Distance of offered Hostel w.r.t Institute at IIIT, sbit campus, Merrut Road, Pallri, Sonapat (Near DPS)	
8	Road width (In Feet) / accommodation is situated.	
9	If Building is as Hostel, attached valid license.	
10	Have Lift provision is in offered Building?	
11	Separate building for Boys and Girls?	
12	Dining Area (In Sq. Meter)?	
13	Furniture	
14	Room Size:	
15	Facility For Boys (Exclusive)?	
16	Facility For Girls (Exclusive)?	
17	Common facilities for Boys and Girls?	
18	Airconditioning?	
19	No. of Ac Seats?	
20	Are there any items or special services intended to be provided on payment of additional charges (besides the rent)? If so, please indicate each such service with details of such charges separately.	

21	Attach the following documents: (a)Ownership Document (b)Building approved Drawings (c)Fire Safety Clearance Certificate (d)No. of Fire Extinguishers installed	
22	Agreed to provide all amenities as per EOI document?	
23	Agreed to sign agreement as pe the terms and condition of EOI?	
24	Agreed to deposit security deposit as specified?	
25	Whether agrees to abide by the terms and condition of the EOI document? In the event of award of the contract?	
26	Payment terms agreed as Specified in EOI documents.	

This is to certify that all the information stated above is true and correct to the best of my/our knowledge. I/We understand and accept the terms and conditions and further accept that if there is any suppression, fabrication, and misstatement of facts in any form, will at once result in cancellation of my application/contract and that the Institute reserves its rights to take such action as it may deem fit in such an eventuality.

(Signature of the authorized Signatory)

Date & Place.

Name of signatory.

**Annexure-II**

**Part A Financial Bid (For Accommodation)**

**(One form for each property being quoted)**

**Name of property:** \_\_\_\_\_

**Address of the Property:** \_\_\_\_\_

Sr. No.	Particulars	Annual Rental Charges Per Student in Rs. (Inclusive of charges as mentioned in the clause 3(p) General Terms & condition)		
		Room Type-I	Room Type-II	Room Type-III
1	Room Details (No. of Seats Per Room)			
2	Subscription Charges (Per Student)			

Note:

- 1 . This Expression of Interest (EOI) is for an empanelment and not a lowest (L1) tender. The empanelment can be done with one or more bidders as per the selection criteria and at the sole discretion of the Institute.**

(Signature of the authorized Signatory)

Date & Place:

Name of Signatory

**Annexure-II**

**Part B Financial Bid (For Fooding)**

Rate of Meal (per student) (2 Times Tea, Breakfast, Lunch & Dinner) Rate quoted per person per day for breakfast including Lunch and dinner:	In figures Rs.  In words Rs.  _____  _____
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Particulars	Representative Example
<b><u>Breakfast</u></b>	
One Indian Breakfast Item	Aloo Paratha (06) / Poha(200 gms) / Uthappam(06) / Methi Parantha(06) / Medu Vada(06) / Masala Dosa(04) / Idli(06)/Allu Puri (6)
Sides	Pickle + Curd/ Chutney + Sambar/ Tomato, Onion and Lemon Pieces with Sev
Breads with Butter and Preserves	White Bread/ Brown Bread/ Fruit Bread/ Bun (08 pieces of medium size)
	Butter (40 gms)+ Mixed Fruit Jam(40 gms)
Toasted Toast	Toasted Toast (02)
Eggs (07 Days in a Week)	Boiled Egg/ Omelette/ Scrambled Egg/ Egg Bhurji/ BullsEye(02)
Fruit (07Days in a Week)200 ms	Banana/ Papaya Slices/ Mixed Fruit Pieces
Cereal(50 ms)	Cornflakes
Hot Beverage	Hot Milk (250 ml)+ Tea(180 ml)+ Coffee powder + Bournvita / Com lain
<b><u>Lunch</u></b>	
Salad (Limited to 200 ms)	Bean Salad/ Onion+ Tomato Salad/ Black-Eyed Bean Salad/ Cucumber Salad/ Chickpeas Salad
Roti (Unlimited)	Roti
Dai (Unlimited)	Dal Fry/ Dal Makhani/ Dal Dhaba/ Dal Tadka/ Rajma/ Dal Miloni/ Kadhi Pakoda/ Gatta Kadhi/ Moon Dal/ Methi Dal
Rice (Unlimited)	Jeera Rice/ Plain Rice/ Pulao/ Biryani
2 Indian Vegetables (Unlimited)	Aloo Baigan, Kofta Curry(04),Bhindi Jaipuri, Turiya, Baigan Bharta, Veg Kofta(04), Sev Tamatar, Gilki, Pumpkin, Aloo Onion, Pindi Chole,Jeera Aloo,Aloo Beans, Tawa Mixed Vegetable,Egg Curry(02 Eggs), Paneer(50 gms)

Curd	Plain Curd- 200 gms Mishti Dahi/ Vegetable Raita/ Boondi Raita- 150 gms Chaas/ Lassi- 250 gms
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Meals to be provided (Tea (two times), breakfast, lunch& dinner) as per sample specifications given below: Representative Menu):

<b>Dinner</b>	
Salad (Limited to 200 ms)	Bean Salad/ Onion+ Tomato Salad/Black-Eyed Bean Salad/ Cucumber Salad/ Chickpeas Salad
Roti (Unlimited)	Roti
Rice (Unlimited)	Jeera Rice/ Plain Rice/ Pulao/ Biryani
Dai (Unlimited)	Dal Fry/ Dal Makhani/ Dal Dhaba/ Dal Tadka/ Rajma/ Dal Miloni/ Moong Dal/ Methi Dal/ Arhar Dal/ Chana Dal
Curd (3 Days a Week)	Plain Curd- 200 gms Mishti Dahi/ Vegetable Raita/ Boondi Raita- 200 gms Chaas/ Lassi- 250 gms
2 Indian Vegetable (Unlimited)	AlooBaigan,Kofta Curry(04) ,Bhindi Jaipuri, Turiya, Baigan Bharta, Veg Kofta(04), Sev Tamatar, Gilki, Pumpkin, Aloo Onion, Pindi Chole,Jeera Aloo,Aloo Beans,Tawa Mixed Vegetable,Egg Curry(02 Eggs),Paneer(50 gms)
Pickle &Sides	Mixed Vegetable Pickle/ Mango Pickle/ Lemon Pickle + Fried Mirchi + Lemon Slices
Dessert	Fixed Dessert Portion Size approximately 150 gmson 07days of the week, Gulab Jamun/ Vanilla Ice Cream/ Strawberry Ice Cream/ Semiya Payasam/ Gajar Halwa

I have read all terms and conditions and I shall be agreed to them.

(Signature of the authorized Signatory)

Name of signatory: .....

Name of the Service Provider(s)/ Building

owner(s)/Agencies: .....

Date.....

Place: .....

**The terms & conditions, and the procedures laid down should be strictly adhered to and IIT Sonapat reserves all the right to reject any Offer without assigning any reason whatsoever.**

**Annexure-III**

**PROFORMA OF BANK GUARNTEE**

(TO BE TYPED ON NON-JUDICIAL STAMP PAPER OF THE VALUE OF MINIMUM RUPEES OF THREE HUNDRED)

TO BE ESTABLISHED THROUGH ANY OF THE BANKS (PUBLIC/PRIVATE) WHETHER SITUATED AT SONEPAT OR OUTSTATION WITH A CLAUSE TO ENFORCE THE SAME ON THEIR LOCAL BRANCH AT SONEPAT  
BANK GUARANTEE ISSUED BY CO-OPERATIVE BANKS ARE NOT ACCEPTED.

**The Director**  
**Indian Institute of Information Technology,**  
**I-Tech, Techno Park, IITD**  
**Rajiv Gandhi Education City,**  
**Rai, Sonapat-131029 (Haryana)**



**LETTER OF GUARANTEE**

WHEREAS Indian Institute of Information Technology Sonapat, Haryana Campus has invited Expression of Interest (EOI) vide EOI No. \_\_\_\_\_

Dated: \_\_\_\_\_ for \_\_\_\_\_

AND WHEREAS the said EOI document requires the service provider/firm whose tender is accepted in response thereto shall establish an irrevocable performance guarantee/security deposit in favor of 'Indian Institute of Information Technology Sonapat' in the form of bank Guarantee for Rs. \_\_\_\_\_ Amt. in Words \_\_\_\_\_

NOW THIS BANK HEREBY GUARANTEES that in the event of the said service provider/ firm failing to abide by any of the conditions referred to in the said EOI documents. This bank shall pay to Indian Institute of Information Technology Sonapat on demand and without protest or demur Rs. \_\_\_\_\_ Amt. In Words \_\_\_\_\_

This Bank further agrees that the decision of Indian Institute of Information Technology Sonapat as to whether the said service provider/firm has committed a breach of any of the conditions referred in the said tender documents shall be final and binding.

We, \_\_\_\_\_

(Name of the bank & branch) hereby further agree that the guarantee herein contained shall not be affected by any change in the constitution of the bank, the agency/firm or for any other reason whatsoever.

Notwithstanding anything contained herein:

- 1 . Our liability under this bank guarantee shall not exceed Rs. Amt. In Words \_\_\_\_\_
  
- 2 . This bank guarantee shall be valid up to (Date) \_\_\_\_\_

\_\_\_\_\_  
(42 months of period from the date of letter of intent (LOI)/signing of agreement)

3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if Indian Institute of Information Technology Sonapat serve upon us a written claim or demand on or before (Date). \_\_\_\_\_

This bank further agrees that the claims if any, against this bank guarantee shall be enforceable at our branch office at \_\_\_\_\_ situated at \_\_\_\_\_ (Address of local branch).

Yours truly,

Signature and seal of the guarantor:

Name of the bank with complete postal address:

Date & Place:

**Annexure-IV**

**NEFT Mandate Form (Attach Cancelled Cheque Copy):**

Name of the Tenderer / Organization	
Permanent Account No (PAN)	
Name of the Bank	
Name of the Branch	
Branch Code	
NEFT / RTGS (IFSC code)	
Type of Account	
Account No.	